

National Automotive Service Task Force

Vehicle Security Team

VSP Registry & Secure Data Release Model Terms and Conditions of Use

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1. Preamble, Purpose & Definitions

- 1.1. The work and intent of the National Automotive Service Task Force, hereafter referred to as “NASTF”, and the Vehicle Security Team, hereafter referred to as “VST”, is to provide secure access to security related service information, including key codes, immobilizer reset information, security Personal Identification Numbers (PINs) and other information necessary to successfully enter, start and operate automobiles and light trucks at the request of retail consumers and commercial entities or municipalities that can demonstrate ownership of the vehicle.
- 1.2. The Vehicle Security Professional Registry, hereafter referred to as “the Registry” and Secure Data Release Model, hereafter referred to as “SDRM”, give automakers a flexible system to support 24/7 access to vehicle security information for pre-approved locksmiths and technicians. It allows aftermarket service providers to support consumer needs without undermining the integrity and basic purpose of the vehicle security systems.

- 1.3. This secure access to security related service information can include, but is not limited to, mechanical key codes, electronic key codes, immobilizer reset codes, PIN codes, immobilizer seed and key system information, radio lockout codes, remote codes, security related access to vehicle networks, confirmation of credential for security parts purchase, tool access authorization and successor technologies.
- 1.4. For the purposes of this document, automobile and truck manufacturers will be collectively referred to as “automakers”.
- 1.5. For purposes of “the Registry” and “SDRM”, automobiles are defined as passenger vehicles and light trucks are defined as pickup trucks, SUVs, vans and other light duty vehicles, excluding house cars, motor homes, motorcycles or other two-wheeled motor vehicles.
- 1.6. “The Registry” has been established in cooperation with participating automakers to facilitate the availability of security related service information to Vehicle Security Professionals, hereafter referred to as VSPs, to support vehicle owners.
- 1.7. Once accepted into “the Registry”, every “VSP” will be assigned a unique Vehicle Security Professional Identification number, referred to hereafter as “VSP ID”
- 1.8. NASTF reserves the right, in its sole discretion, to change these terms and conditions at any time as needed to respond to security threats.
- 1.9. NASTF reserves the right, in its sole discretion, to determine a breach in any term or condition set forth herein, and that all determinations of the “Registry Manager” upheld by the NASTF Appeals Review Process are final.

2. Policy

- 2.1. Under the “SDRM”, security related service information is typically obtained directly from participating automakers through internet websites and/or similar successor technologies. Automakers may require individual registration, subscriptions, and/or use fees and adherence to their own terms and conditions for use of/access to the websites.

- 2.2. To gain access to security related service information from participating automakers, all users must be pre-validated by enrolling in “the Registry” and undergoing a criminal background check process.
- 2.3. “The Registry” is maintained by a registry manager appointed by NASTF (the “Registry Manager”). The Registry Manager oversees the operation of the Registry on behalf of “NASTF”. Contact information is identified in Appendix A – Contact Information.
- 2.4. “The Registry” is only available for use by individuals working in businesses (sole proprietorships, partnerships and corporations) that have a U.S. Federal taxpayer identification number or Canadian Business Number (which must be provided during the application process), are properly licensed and registered in all municipalities in which they do business, are in good standing in the jurisdictions where they conduct business and whose primary business provides repair or replacement services directly to the registered owners of the automobile for which the security related service information is being obtained to include privately owned, business owned, government owned vehicles (sold in North America) and in instances where a power of attorney has been granted in the case of collision repair or estate management of a deceased owner. Any other uses are at the sole discretion of participating automakers.
- 2.5. Registry VSP ID account holders fall into three categories, “Primary”, “Subordinate” or “Company Admin”. All registry applicants must be at least 18 years of age at the time of application and be authorized to work in the U.S. or Canada.
 - 2.5.1. Issued “VSP ID Registry” credentials are ONLY issued to persons who apply to access the registry who have granted access to obtain and utilize the information from automaker websites to service vehicles. “The Registry” credentials do not extend to other employees within the business. Each member of the business staff will need to apply and be issued their own VSP ID credentials to use the automakers websites to

acquire vehicle security data. Business owners should apply for additional primary and subordinate accounts as deemed necessary to support their business operations. It is to be understood that sharing VSP ID account credentials between employees and technicians is not permitted by the automakers.

- 2.6. The Primary VSP ID account holder is often, but not required to be, the business owner. In a multiple VSP business, the primary account holder should be the person directly managing any subordinate accounts. The Primary VSP ID account holder will be required to register individually. The Primary account holder is responsible for all transactions and registry activity that occur on the business' account.
- 2.7. The Primary VSP ID account holder may:
 - 2.7.1. Add a Subordinate by completing an application in the SDRM Portal <https://sdrm.nastf.org>
 - 2.7.2. Change account access permissions for a "Subordinate or Company Admin"
 - 2.7.3. Manage account information for the business (phone numbers, addresses, e-mail addresses, etc)
- 2.8. The Primary VSP ID account holder is responsible for all transactions that occur by Subordinates.
- 2.9. The Primary VSP account holder must be located within a "reasonable distance" of the subordinate's location to be able to properly manage operations.
 - 2.9.1. "Reasonable Distances" will be determined by the Registry Manager based on various criteria such as distance, business organizational plans, number of VSP ID accounts, and potential security risks.
- 2.10. Subordinate VSP ID account holders must manage their own passwords and generate Positive ID/Customer Authorization (D1) Forms.
- 2.11. Requests for support for Subordinates outside of these two areas shall be submitted by the Primary account holder.

- 2.12. VSP ID number: Upon acceptance into “the Registry”, every VSP ID account holder, Primary, Subordinate or Company Admin, is assigned their own unique VSP ID that is associated with the registered business.
- 2.13. Subordinate VSP ID account holders require background checks that are performed by NASTF to the same standards as Primary account holders.
- 2.14. The Company Admin account holder is an account that allows the business to identify individuals who may assist with starting Customer Authorization forms and updating company documents within the SDRM portal. This account does not have access to security operations on automaker websites. The Primary VSP ID account holder will be required to register and manage Company Admin accounts.
- 2.15. Subcontractors: A business using “the Registry” shall not provide vehicle security information acquired through use of “the Registry” to a subcontractor or an independent contractor (as determined in accordance with the Internal Revenue Code and related rules and regulations).
- 2.16. A business using “the Registry” (Business A) may use subcontractors and / or independent contractors who are also registered VSP ID account holders under a different business account (Business B); however, Business B must acquire their vehicle security information under their own VSP ID business account and complete the appropriate customer authorization form for the operation.
- 2.17. It is a violation of the law for a VSP to access information on an automaker site without proper authorization or to use it in an unauthorized manner.
- 2.18. The Information, if mishandled, may pose a risk of property loss to the Vehicle Owner or others. Therefore, all VSP account holders shall:
 - 2.18.1.1. treat the Information as strictly confidential;
 - 2.18.1.2. the Information is for single use and not to be stored;
 - 2.18.1.3. the information is not to be transmitted electronically;

- 2.18.1.4. take all measures necessary to keep the Information secure, including, but not limited to, all measures requested by the automaker and NASTF;
 - 2.18.1.5. not disclose the information to anyone other than the Vehicle Owner, or his/her designee; and
 - 2.18.1.6. not use the Information for any unauthorized purpose whatsoever.
- 2.19. Expiration of VSP ID account: A VSP ID account is valid for two years.
- 2.20. Prior to account expiration, a renewal application must be submitted along with the appropriate fees and other information as indicated on the Registry website; adequate time must be provided for application validation and new background check to avoid gaps in information accessibility. NASTF recommends submitting renewal applications 60 days in advance and no less than 30 for uninterrupted access.
- 2.21. Initiating a dispute or chargeback with your credit card company without first opening a support case with NASTF shall constitute a violation of the Terms and Conditions and will result in permanent suspension from the Registry. If you wish to withdraw your application contact support@sdrm.nastf.org and provide a reason for withdrawal. Your request will be honored if the request comes later than 24 hours after the application is submitted. The \$75 application fee will become non refundable after that window.
- 2.22. If the applicant attempts to mislead the NASTF registry team by providing fraudulent information or altered documents, the application or account will be permanently suspended and refund requests will not be honored. After the approval of an application, credit card charge backs will be classified as fraud. NASTF will, at its discretion, forward information concerning fraudulent acts to law enforcement for review.

- 2.23. When a Primary VSP ID account holder's account expires, the accounts of all Subordinate VSP IDs are temporarily suspended until the primary account is renewed and approved.
- 2.24. If any of the requirements for a VSP ID account change status during the two-year term of registration (i.e. expiration of insurance, licenses, fidelity bond, termination of a business entity), it is the responsibility of the Primary VSP ID account holder to upload current information within 15 days of the change. If current documentation is not on file in the SDRM portal, all accounts will be suspended.
- 2.25. If any required documentation expires during the two-year term of registration for any primary or subordinate account, the Primary VSP ID account holder is required to upload current replacement documents within a 15 day grace period of the expiration. Registry software will attempt to provide email notice prior to expiration, but it is ultimately the responsibility of the Primary VSP ID account holder to maintain current documentation for all business accounts.
- 2.26. Conditions of access and use of information acquired through "the Registry":
 - 2.26.1. Security related service information acquired through use of "the Registry" is acquired by a VSP ID account holder for the direct and primary benefit of the registered vehicle owner and is provided under the condition that the VSP ID account holder follow all conditions of the "Positive Identification Policy" defined in Appendix D.
 - 2.26.2. All security related information may only be acquired at the time of service by the VSP ID account holder. The VSP ID account holder must be present with the customer and vehicle to positively confirm ownership and verification of the vehicle prior to utilizing the security related information to service the vehicle.
 - 2.26.3. It is a violation of the terms of Registry use for a VSP ID account holder to retain, database or electronically transfer any security related

information before, during or after a transaction has been completed with the registered owner.

- 2.26.4. It is a violation of the terms of Registry use for a VSP ID account holder not to respond and/or provide information requested by the Registry Manager during the course of a Registry application or vehicle security information usage audit within 7 calendar days of the audit email request and notification being sent.
- 2.26.5. Security related service information acquired through use of “the Registry” shall not be sold, bought, traded, bartered or shared in any way with any individual, business, entity, or person(s) other than the registered vehicle owner.
- 2.26.6. Under no circumstances shall registry data be used to create and mail a vehicle security device to include keys, fobs or control modules.
- 2.27. The National Insurance Crime Bureau (NICB) or other law enforcement auto theft related activities: NICB and other law enforcement officials may submit auto theft inquiries to NASTF. If it is determined that there is an auto theft reported by NICB or other law enforcement agencies that is linked to a VSP VSP ID holder, the account will be immediately suspended without notice pending the disposition of the auto theft report.
- 2.28. Violations of Registry terms of use: Any VSP ID account holder who is aware of any misuse of the Registry shall immediately report said misuse directly to “NASTF VSP ID Registry” by contacting NASTF support email or phone number (as identified in Appendix A – Contact Information).
- 2.29. Upon investigation and verification of misuse, the VSP ID account holder will be suspended from having access to “the Registry” and may be permanently restricted from being issued any subsequent VSP ID number/account.
- 2.30. Failure to report known misuse of the Registry constitutes violation of the Terms and Conditions of use of the Registry. “Failure to report” may result in removal

from the Registry and permanent restriction from being issued any subsequent VSP ID number/account.

- 2.31. Sharing of user names and passwords between individuals is expressly prohibited. Breach of this policy will result in action against the VSP ID business owner, including potential removal from the Registry and permanent restriction from being issued any subsequent VSP ID number/account.
- 2.32. The VSP ID is to be used by one individual only. This individual must be present and performing the work on the vehicle or, in the case of auto repair, directly supervising the work with a technician.
 - 2.32.1. Allowing a technician to access the registry does not qualify as supervision.
 - 2.32.2. A business owner sharing access with the entire shop for Mercedes Benz Theft-Relevant Parts purchases is not an accepted use.
- 2.33. All requests for support and technical assistance must come from the registered VSP Primary account holder.
- 2.34. When a VSP ID account holder is suspended or terminated from the Registry, they can appeal the action to the NASTF Security Review Committee (the “APPEALS REVIEW COMMITTEE”). The full process is detailed in Appendix B - Registry Denial and Dispute Resolution Appeal Process.
- 2.35. Customer information: Use of the Registry may require the VSP ID account holder to collect, review, and record certain Personally Identifiable Information (PII) from the customer. Information that may be required includes, but is not limited to:
 - 2.35.1. The customer’s full legal name
 - 2.35.2. Visual verification of a valid vehicle registration document
 - 2.35.3. Visual verification of a valid U.S. or Canadian driver’s license valid exception would be if the owner’s license had been stolen (See below Appendix D)

- 2.36. It is the responsibility of the VSP ID account holder to handle any Personally Identifiable Information in strict confidence of the registered vehicle owner and in compliance with all applicable federal, state and local regulations and/or statutes. (If SDRM software is used to take pictures they will not be stored on the VSPs device)
- 2.37. To enroll in “the Registry”, a VSP/business must perform and or submit by upload the following:
- 2.37.1. Complete online Registry Application and confirm acceptance of the User Agreement located at <https://sdrm.nastf.org>.
- 2.37.2. Upload current and legible copies of all required and applicable supporting documents and information.

Application Checklist

Application (New and Renewal) Checklist

To assist us in providing the fastest review of your application please use this check list to confirm that you have all of the necessary current documents to complete your application

- Commercial General Liability Insurance**
Primary accounts require at least a 1 million dollar aggregate/\$500,000 per event liability policy with NASTF named as a certificate holder/additional insured. Address for the certificate is 4501 Harlan St. Wheat Ridge, CO 80033 But Please ask your agent NOT to mail a certificate of insurance to NASTF. VSPs must upload a new copy when their policy renews or changes.
- Driver's License**
A valid US or Canadian Driver's license from the state or province in which you do business - Clear, color picture or copy. Please be sure it is legible. Temporary Driver's license or any other form of ID is not accepted.
- Proof of Business**
Please upload a dated Certificate of Good Standing from your secretary of state - These can be obtained in nearly all cases by date marked screen capture or file download. You will also be required to have a current Employer ID Number EIN (US and Puerto Rico) or Business Number (for Canadians) - see below
- Business Card**
Must include business name, your name, address and contact information on it.
- Locksmith License**
If you use registry data to acquire key codes you are a locksmith and must provide a locksmith license for the individual applicant. This is required for all states/provinces and municipalities in which you do business - Service repair providers who ONLY use immobilizer codes for repairs are exempt at this time.
- You will also need**
US - Federal Employer Identification number (EIN) - Canadians, your Business Number
Insurance agent name and phone - Please give your agent permission to allow NASTF to call and confirm coverage
2 professional references (not family) names and direct phone numbers - Business name only or 800 numbers are not accepted as they delay processing your application.
- Sub-account requirements**
- Bonding**
In addition to the Liability policy for the Primary, businesses must carry a minimum \$100,000 employee dishonesty/surety bond for registered sub accounts. In many cases if there are only 1-3 sub accounts it may be more cost effective to register them as primary accounts. Please provide proof by receipt or dated document that the policy is in force.
- Proof of employment**
The primary must attest that the employee is a full time (not contract or 1099) employee of the business. This may be by the following methods:
Upload a current and complete W2 (the social security number should have all but the last 4 digits redacted)
Upload a current pay stub with only the income redacted.
Or by a letter signed by the principal/HR department of the corporation or municipality
W4s are no longer accepted. Additional information may be requested.
- When you have all of your documents ready, start your application at sdrm.nastf.org

A VSP ID applicant will be background checked as per the procedures and to the standards established by NASTF and its background check partner.

A felony or equivalent criminal conviction may exclude an applicant. All denied applications can be referred to the NASTF Appeals Review Committee for review at the request of the applicant (see Appendix B – Registry Denial and Dispute Resolution Appeal Process).

VSP ID account enrollment denials and VSP ID terminations may be appealed to the NASTF Appeals Review Committee through the registry appeals process as outlined in Appendix B – Registry Denial and Dispute Resolution Appeal Process.

APPENDIX A - CONTACT INFORMATION

SDRM Support Desk	National Automotive Service Task Force SDRM Registry Manager	National Automotive Service Task Force Executive Officer/Managing Director
Hours 8-6pm Eastern		4501 Harlan St
Toll free (810-289-4809)	4501 Harlan St	Wheat Ridge, CO, 80033
Email: support@sdrm.NASTF.org	Wheat Ridge, CO 80033 (810-289-4809)	Toll free (810-289-4809)
Roles: <ul style="list-style-type: none"> • Registry User Support • Payment questions • System use assistance • Application assistance 	Email: NASTF-RM@NASTF.org Roles: <ul style="list-style-type: none"> • Registry Administration • Registry Info & Promotion • Application Processing • Background Checks • Record Maintenance • SDRM VSP Audits 	Email: support@NASTF.org Roles: <ul style="list-style-type: none"> • NASTF Administration • NASTF Media contact • OEM point of contact • NASTF.org and sdrm website content • Service Information Requests • Dispute Resolution • SDRM Appeals Reviews Committee

	<ul style="list-style-type: none"> • Investigations • Law Enforcement Liaison 	<ul style="list-style-type: none"> • Maintenance and Implementation of OEM Information Standards Agreements • Assessment of Service Information products and diagnostic tools. • Identification of gaps in automotive service information, tools and training. • NASTF Team Support
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APPENDIX B - REGISTRY DENIAL AND DISPUTE RESOLUTION APPEAL PROCESS

An applicant or VSP ID account holder will have the right to appeal to the NASTF Appeals Review Committee the following:

- (a) a decision by the Registry Manager to deny the applicants inclusion on the Registry,
- (b) a decision by the Registry Manager to suspend or terminate a VSP ID account holder's access to the Registry, and
- (c) a denial by a Participating Automaker to permit access by the VSP ID account holder to Security Data on terms and conditions available to other VSP ID account holders.

RESPONSIBILITIES:

The NASTF SDRM Registry Managers duties, include without limitation:

- (1) administering the application process, managing background checks and making approval decisions on applicants based on criteria established by the NASTF Vehicle Security Policy Working Group.
- (2) Reviewing all reports of improper use of the Registry, suspending accounts in cases of reported impropriety, and in response to receiving an official appeal, forwarding evidence of said improprieties to the NASTF

Appeals Review Committee and Law Enforcement (as appropriate or requested) for final disposition. The Registry Manager is required to take adverse action on a VSP ID account if the NASTF Appeals Review Committee determines that reported impropriety is accurate.

The NASTF Appeals Review Committee is responsible for reviewing and making final decisions on rejected Registry applications that have been submitted for appeal.

The NASTF Appeals Review Committee will have seven (7) members. NASTF Appeals Review Committee members will be appointed by the NASTF Chairman. The NASTF Appeals Review Committee will include one (1) director from the NASTF Board of Directors who will serve as chairman of the Committee, and six (6) members from across all stakeholders in SDRM to include Service Repair, Automakers, Locksmiths and Tool companies. Appointments to the NASTF Appeals Review Committee will be for a period of two (2) years. Committee members may be reappointed and there is no limit on the number of years an individual may serve in this capacity.

Registry Application Denial Appeal Process

The NASTF Registry Manager may deny an applicant inclusion in the Registry for a number of reasons related to providing fraudulent information, prior or continued misuse of the Registry or non-compliance to automaker policies. The applicant may use the application denial appeal process by following these steps:

- 1) NASTF Appeals Review Committee: Upon receipt of the denial email notification from the Registry Manager, the applicant has ten (10) business days to provide email notification of an appeal to the NASTF Support Desk. (All support desk contacts are time and date stamped by the system)
- 2) Appeal must be addressed to support@sdrm.nastf.org
- 3) Appeal should contain supporting documents or information that refutes the Registry Manager's decision.
- 4) By submitting an appeal it is agreed that:
 - a. The applicant grants permission for the NASTF Appeals Review Committee to access and review the same information that caused the denial for inclusion in the SDRM Registry.
 - b. The applicant acknowledges the determination of the NASTF Appeals Review Committee is final and the individual will not seek any remedy, legal or otherwise, beyond the scope of the appeals review process. A denied applicant cannot reapply for one (1) year from the date of receipt of the denied appeal decision unless otherwise noted in the final disposition NASTF Appeals Review Committee.
- 5) The Registry Manager or designee, upon receipt of the appeal, will provide electronic copies of supporting documents used to deny Registry access to the NASTF Executive Officer and will confirm whether or not the supporting documents and application are complete and sufficient to begin the appeal process.
- 6) Once determined complete, this information will be forwarded to the NASTF Appeals Review Committee opening the Dispute Resolution Appeal process.

- 7) The NASTF Appeals Review Committee will convene a meeting within ten (10) business days of receipt of supporting information from the NASTF Executive Officer or designee.
- 8) The applicant will be notified of the NASTF Appeals Review Committee decision within fourteen (14) days from the date of the NASTF Appeals Review Committee appeal hearing. The notification will be sent to the applicant by email from the account registered with SDRM.

Registry Suspension Dispute Resolution Appeal Process

The Dispute Resolution Appeal (DRA) process will allow a Primary VSP ID account holder to submit a rebuttal and appeal to the NASTF Appeals Review Committee in cases where a VSP ID account has been suspended. This is an opportunity for the VSP ID account holder to provide additional information to the NASTF Appeals Review Committee, relevant to their circumstance. The appeals review process is outlined below:

- 1) Per Section 2.30, when a VSP knows of another's violation of the terms and conditions, they are obligated to report said violation along with evidence of said violation to the NASTF SDRM Support Desk. The NASTF Registry Manager, upon receipt of this evidence, shall suspend the account after completing an independent investigative inquiry. The Registry Manager will initiate communications with the VSP ID account holder as it concerns the policy violations allegations.
- 2) The VSP ID account holder may appeal a suspension to the NASTF Appeals Review Committee by following steps 2 through 9 of the Registry Denial Dispute Resolution Appeal process.

APPENDIX C – SECRETARY OF STATE GOOD STANDING

VSP Account applicants are required to provide a Certificate of Good Standing from your Secretary of State. These can be obtained in nearly all cases by a dated screen capture or file download. This document may be in the form of a dated downloaded PDF, a screen capture or a scanned file. This document must have the name of the business entity as registered with NASTF. If the VSP ID Account holder is operating as a DBA or filed under a fictitious name, you must provide a supporting government document that shows that relationship. As a standalone document, a DBA form and other notarized applications will not be accepted. Based on the classification of your business operations, if the state does not require a business license, please provide documentation from the state to confirm the exemption. In this instance, if you cannot provide a state document or a reference to the exception, please use the guidance provided to meet this NASTF requirement.

Locksmith certificates are not accepted as business licenses. The point of this requirement is for the VSP ID account holder to show that your business is in good standing with the state where your operations are located. Locksmith certificates do not provide information that your business is in good standing or active.

APPENDIX D – Positive Identification/Proof of Authority

The Positive Identification of the vehicle owner or proof of legal authority to access a vehicle has been outlined throughout this document. The following are general requirements. NASTF has produced several training videos to assist VSPs in learning to use the electronic D1 (named after this portion of the terms and conditions when the form was physical). These steps can be found within the SDRM Portal. All VSP Account Holders must take the following steps prior to accessing the Information for a Vehicle Owner:

1. Verify the identity of the Vehicle Owner.

- a. If the Vehicle Owner is an individual, this requires verifying the requesting individual's identity through a U.S or Canadian driver's license (no other form of identification is accepted. The only valid exception would be if the owner's license had been stolen and the owner could prove the theft. In this case, a passport or other government issued ID can be accepted). A picture of this proof of identity with the method of authorization confirmation (described in Appendix D items 2 and 3) shall be uploaded to the system.
 - b. If the Vehicle Owner is a lienholder or other corporate entity, this requires verifying the requesting individual's authority and identity through a driver's license and photographic proof that the individual is an employee of the Vehicle Owner (e.g. an employee ID card). This ID is not required to be photographed and uploaded.
2. Verify ownership of the vehicle. This requires verifying proof of title (or repossession title), vehicle registration, or similar documentation establishing clear ownership or authority to take possession of the vehicle.
 3. Verify that the ownership documentation matches the Vehicle Owner's identity and address (or last name and address if the requesting party is a family member of the registered owner).
 4. Verify that the vehicle identification number (VIN) of the vehicle matches the vehicle identification number on the ownership documentation.
 5. Comply with all other applicable federal, state and local regulations and/or statutes.
 6. Complete the appropriate NASTF Customer Authorization (D1) form for the type of transaction you perform in the SDRM portal within 5 days of the automaker transaction.
 7. If in doubt, please contact support@sdrm.nastf.org for assistance.

APPENDIX E – Locksmith License requirements

Many states, Canadian provinces, cities and municipalities require that a security professional possess a locksmith license. To harmonize with these regulations, NASTF will require a locksmith license for anyone who uses the registry to access keycodes. By definition, any individual physically cutting keys will be considered a locksmith by NASTF in all jurisdictions that require a

license. Currently, repair professionals who utilize immobilizer codes to replace, calibrate or reprogram modules during the course of repair are exempt from this rule. NASTF will adhere to all municipalities' rules. If a business operates in one of these locations, regardless of the business's physical address, the VSP must be credentialed in that locale. The following is a list of areas that require certification is provided as guidance and may not be all inclusive.

LOCKSMITH LICENSE			
<p>alabama.gov california.gov TAX -DCA connecticut.gov florida.hillsboroughcounty.org *List to the right florida.miamidade.gov *List to the right Illinois.com louisiana.gov maryland.us Each VSP must be registered, not just the business north.carolina.org nebraska.gov lasvegasnevada.gov SHERIFF REGISTRATION CARD required new.jersey.gov new.york.city.gov New York City – All Boroughs oklahoma.gov oregon.gov tennessee.gov texas.gov Each VSP must be registered, not just the business -PRIVATE SECURITY REGISTRATION CARD required virginia.gov</p>	<p>Miami Dade County Cities that require Locksmith License</p> <ul style="list-style-type: none"> ● Brownsville ● Coral Terrace ● Country Club ● Country Walk ● Fisher Island ● Fontainebleau ● Gladeview ● Glenvar Heights ● Golden Glades ● Goulds ● Homestead Base ● Ives Estates ● Kendale Lakes ● Kendall ● Kendall West ● Leisure City ● Naranja ● Ojus ● Olympia Heights ● Palm Springs North 	<p>Miami Dade County continued...</p> <ul style="list-style-type: none"> ● Palmetto Estates ● Pinewood ● Princeton ● Richmond Heights ● Richmond West ● South Miami Heights ● Sunset ● Tamiami ● The Crossings ● The Hammocks ● Three Lakes ● University Park ● West Little River ● West Perrine ● Westchester ● Westview ● Westwood Lake 	<p>Hillsborough County Cities that require Locksmith License</p> <ul style="list-style-type: none"> ● Apollo Beach ● Balm ● Brandon ● Dover ● Durant ● Gibsonton ● Lithia ● Lutz ● Mango ● Odessa ● Plant City ● Riverview ● Ruskin ● Seffner ● Sun City ● Sun City Center ● Sydney ● Tampa ● Thonotosassa ● Valrico ● Wimauma